

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
August 13, 2020**

**Members Present by ZOOM/Conference Call due to COVID 19:** Dr. Victor Tedesco, III (Terrebonne), Bryan Zeringue (Lafourche), Cheryl Turner (Terrebonne), Lynne Farlough (St. John the Baptist), Barbra Fuselier (St. Charles), and Ray Nicholas (Assumption)

**Members Absent:** Ron Dantin (Lafourche)

**Guest in attendance:** Lisa Schilling (Executive Director), Janelle Folsie (Fiscal Director), Kristin Bonner (Deputy Director), Misty Hebert (Clinical Director), Dawn Auvil (Developmental Disabilities Director), and (Stephanie Benton (Secretary))

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:04 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Lynne Farlough led the prayer and Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the July 9, 2020 meeting were reviewed. Dr. Tedesco motioned to approve the minutes of the July 9, 2020 Board Meeting, seconded by Ms. Lynne Farlough, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Chairman Zeringue is the only Board Member with travel reimbursement for the meeting today due to meeting being held by ZOOM/Conference Call and his attendance at the SCLHSA Office.</p> <p><u>Board Vacancy:</u> Ms. Schilling has contacted both St. James Parish and St. Mary Parish. They are working on finding replacements for the Board. No new information has been received.</p>
Legislative Update – Representative Jerome Zeringue, District 52	<p>Ms. Schilling reviewed the letter sent out to the Bayou Delegation thanking them for inserting \$300,000.00 in our budget. They did this out of their discretionary funds. Representative Zeringue called into the meeting. Rep. Zeringue first discussed he and Ms. Schilling have been working and will continue working on the LBHC property issue with Hospital District 2. He spoke to the Governors Legal Counsel yesterday and they will support SCLHSA’s efforts and ability to continue in the facility without restriction. Rep. Zeringue also shared a Budget update and proposed cuts by LDH. He is hoping some of the information Medicaid surplus instead of cutting important services, maybe use surplus to offset cuts. He also discussed the recent email received regarding the proposed \$300,000.00 reduction for SCLHSA. The Bayou Delegation put the monies into SCLHSA’s budget, and it was not intended for cuts. He stated cuts should be equitable across the Board. Rep. Zeringue will raise the issue during tomorrow’s Joint Budget Committee Meeting. Ms. Schilling asked if he could share any information from the Revenue Estimated Committee Meeting regarding the financial forecast of the State. Rep. Zeringue discussed the numbers did not really change in looking at the proposed budget. There will probably be about a \$600 Mil deficit next FY that we need to prepare for. The challenge with the deficit is based on the continuation budget – inflation, salary increases, etc. that are factored into it. It is more important to provide services rather than fund pay increases. The budget is dependent upon the Economy and the outcome with this next Stimulus package. They are anticipating a Special Session in October 2020. Rep. Zeringue also discussed challenges with the Unemployment Insurance. Louisiana is one of the 4<sup>th</sup> worst performing states in the Economy. Louisiana relies on Tourism. We need the Economy to re-open in order for the state to rebound. Ms. Schilling also asked Representative Zeringue to share any discussions with Oil and Gas and reopening. Rep Zeringue discussed the problem is the price of oil. Until the price gets into the \$50’s, there is not much of an incentive to increase production. It is not financially beneficial for the companies to drill. Until the price goes up, Oil and Gas will not affect the Budget.</p>

	<p>On behalf of SCLHSA employees, Ms. Schilling thanked Rep Zeringue for everything he and the Bayou Delegation do for SCLSHA. We greatly appreciate his help and support for the Agency. Representative Zeringue thanked SCLHSA for what we do, especially the services we provide. He will do whatever he can to continue support.</p>
<p>Executive Director Report</p> <p>Executive Director Report (cont'd)</p>	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>Virtual Peer Review with MHDS – 8/13/20:</u> Ms. Schilling reported SCLHSA participated, today, in a Virtual Peer Review with MHS. The Administrative component was reviewed to include Human Resources, Patient Rights and Clinical Services, Performance Improvement, Quality, Safety and Risk, Fiscal and Accounting Services, and Management/Administration. The review went well and we will be writing up a synopsis of the review to send in to LDH and will share it at the next Board Meeting.</li> <li>• <u>Environmental Services Update – LBHC; DD/TBHC; Regal Row:</u> Ms. Schilling gave an update on SCLHSA Environmental Services. The DD/TBHC buildings are leased by Mr. Cairo. A recent meeting was held with Mr. Cairo to discuss issues with the buildings. He has agreed to address the areas of concern for both buildings. The Regal Row roof Pre Construction Conference is scheduled for next week. Ms. Schilling also gave an update on the LBHC Clinic. The building is state owned and sites on an acre of land owned by HSD II behind Ochsner St. Ann’s Hospital. There are discrepancies with the lease of the land. There is no documentation indicating the land was ever leased or donated. The legal counsel for HSD II has sent emails stating specific details about the building and have threatened the possibility of eviction. Ms. Schilling has contacted Dr. Courtney Philips, Secretary for LHD, for assistance. LBHC has occupied the building for 54 years. LDH Legal Counsel, the Governor’s office and SCLHSA Legal Counsel will meet tomorrow to discuss moving forward. Ms. Schilling will provide additional information during the next Board Meeting.</li> <li>• <u>Federal Probation and Parole Grants Renewal:</u> Ms. Schilling reported SCLHSA has received renewals for the Federal Probation and Parole Grants for all Parishes.</li> <li>• <u>FY21 Service Reduction Scenario:</u> Ms. Schilling reviewed the FY21 Service Reduction Scenario totaling \$500,246.00.</li> <li>• <u>New FY21 Budget Reduction Scenario:</u> Ms. Schilling reviewed the new FY21 Budget Reduction Scenario. This has been submitted to prepare for a possible mid-year reduction. Ms. Schilling noted on # 3, TANF (Claire House) Program Teacher Contract, will replace SAPT funds for contract. #5, Transportation Contact for Patients Reduction, some funds received from Terrebonne Mileage can be used to offset expense. Ms. Schilling also reviewed an email received today regarding an additional \$300,000.00 reduction. These are the funds the Legislation Delegation put into the budget to assist SCLHSA. . Ms. Schilling also discussed the Joint Legislative Budget Committee will meet tomorrow in Baton Rouge. Ms. Schilling will share any new information received at the next Meeting.</li> </ul> <p><u>Financial Report:</u> Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (July):</u> Ms. Folse reviewed the FY 20-21 Budget Analysis for July as of 7/31/2020, including projected revenues/expenditures and the Legislative Appropriated Budget.</li> <li>• <u>Monthly Revenue Summary (July):</u> Ms. Folse reported they are still working on the Revenue Summary due to recent cuts. The July and August Revenue Summaries will be available for the next Board Meeting. <ul style="list-style-type: none"> <li>○ Mr. Ray Nicholas motioned to approve the FY 20-21 July Budget Analysis for July as of 7/31/2020, seconded by Ms. Chery Richoux, motion carried.</li> </ul> </li> </ul> <p><u>Operational Report:</u> Ms. Bonner reviewed the Operational Report.</p> <ul style="list-style-type: none"> <li>• <u>Performance Improvement Plan:</u> Ms. Bonner reviewed the Performance Improvement Plan to include minor changes to the language on the Plan/Policy.</li> <li>• <u>HIPPA Policy:</u> Ms. Bonner reviewed the HIPPA Policy to include minor changes to the language on the Plan/Policy.</li> <li>• <u>Complaints and Grievances:</u> Ms. Bonner reviewed the Complaints and Grievances Policy to include minor changes to the language on the Plan/Policy.</li> <li>• <u>Credentialing:</u> Ms. Bonner reviewed the new Credentialing Policy. The entire Credentialing Policy has been rewritten. <ul style="list-style-type: none"> <li>○ Ms. Lynne Farlough motioned to approve the changes to the language to the Performance Improvement Plan, HIPPA Policy, Complaints and Grievances Policy and the Credentialing Policy, seconded by Mr. Ray Nicholas, motion carried.</li> </ul> </li> </ul>

	<p><u>Clinical Services:</u> Misty Hebert</p> <ul style="list-style-type: none"> <li>• <u>Billable and Non-Billable Services:</u> Ms. Hebert reviewed Billable and Non-Billable Services for Behavioral Health for the month of July 2020. The Billable Services include Telephonic, Tele Visits and Walk-Ins. The total for BH was 4,952. The majority of Services are Telephonic and Tele Visits. Non-Billable BH Services include Med Pick Up, Orientation, Screening, NB Phone and NB Services, and NB Services for PC. The total for BH was 8,690.</li> <li>• <u>CALL Line Report:</u> Ms. Hebert reviewed the CALL Line Report for the month of July 2020. The CALL Line numbers include 64 Staff related calls, 47 Non-Staff related calls, 55 Afterhours calls and 15 Returned phone calls. The 55 afterhours calls were handled by a licensed Clinician, one call was medical related.</li> </ul> <p><u>Developmental Disabilities:</u> Dawn Auvil for Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics:</u> Ms. Auvil gave a brief update of the current DD Waiver statistics totaling 1,242 Waivers (736 NOW, 241 SW, 216 CC and 49 ROW).</li> <li>• <u>DD Service Update:</u> Ms. Auvil gave an update on DD Services. The Critical Incident Report System (SIMS) is not sufficient. Ms. Auvil discussed changes to the Critical Review Committee – when an individual has two hospitalizations within 180 days, they were sent to the central office, now SCLHSA DD are reviewing the cases. DD will also partner with BH for any BH hospitalizations. Ms. Auvil also discussed the Non-Consensual Sexual Behavior Committee that oversees individuals with charges regarding non-consensual sexual behavior. SLCHSA DD will also partner with BH for recommendations to mitigate risk – if needed, additional services placed in homes. Ms. Auvil discussed Monitored In-Home Care Giving (new service). This service will pay the family a per diem rate to be responsible for the care of an individual. The Provider Agency will provide a social worker and a nurse. The Provider Agency will sponsor a training on August 17 for the waiver staff and support coordinator agencies. Due to covid-19, people are reluctant to bring caregivers into their home and this will be cost effective means for assistance.</li> </ul>
Old Business	None
New Business	Ms. Schilling reviewed a handout regarding Board Governance Training Series titled “Building Impactful and Inclusive Boards.” Legislation requires Board Members to have Board Governance training. There are multiple dates available for Board Members to select. SLCHSA will pay the fee for participation. Please email Ms. Schilling if interested. Ms. Schilling also discussed the idea of bringing someone in to talk to the Board as a group. Chairman Zeringue indicated that this option would work better.
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> <li>• <u>Board Meeting Schedule:</u> Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, September 17, 2020, @ 6:00pm, via ZOOM/Conference Call due to COVID-19.</li> </ul>
Adjournment	Motion to adjourn by Mr. Ray Nicholas, seconded by Dr. Victor Tedesco, motion carried. Meeting adjourned at 7:26 pm.